

Notice of Meeting

Environment and Transport Select Committee



Date & time Thursday 10 November 2011 at 10.00am	Place Committee Room C County Hall, Kingston upon Thames Surrey, KT1 2DN	Contact Tom Pooley Room 122, County Hall Tel 020 8541 9902 Email: thomas.pooley@surrey cc.gov.uk	Chief Executive David McNulty
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If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email thomas.pooley@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Thomas Pooley on 020 8541 9902.

Members

Steve Renshaw (Chairman), Mark Brett-Warburton (Vice Chairman), Mike Bennison, Stephen Cooksey, Will Forster, Chris Frost, Pat Frost, John Furey, David Goodwin, Simon Gimson, Frances King, Geoff Marlow, Chris Norman, Tom Phelps-Penry and Michael Sydney.

Ex Officio Members

Mrs Lavinia Sealy (Chairman of the Council)
Mr David Munro (Vice-Chairman of the Council)

TERMS OF REFERENCE OF THE COMMITTEE

The Select Committee is responsible for the following service areas:

Environment

- Strategic Planning
- Countryside
- Waste
- Economic Development & the Rural Economy
- Housing
- Minerals
- Flood Prevention

Transport

- Transport Service Infrastructure
- Aviation
- Highway Maintenance
- Community Transport
- Local Transport Plan
- Road Safety
- Concessionary Travel

PART 1 **IN PUBLIC**

- 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**
- 2 MINUTES OF THE PREVIOUS MEETING – 15 SEPTEMBER 2011** **White**
- To agree the minutes as a true record of the meeting.
- 3 DECLARATIONS OF INTERESTS** **Agenda Item Only**
- To receive any declarations of personal and/or prejudicial interests from Members in respect of any item to be considered at the meeting.
- Notes:**
1. Declarations of interest should be made on a form available from the Committee Manager before the meeting.
 2. Members are reminded that in accordance with the Constitution any Member declaring a prejudicial interest is required to withdraw from the meeting unless he/she has obtained a dispensation from the Standards Committee.
- 4 QUESTIONS AND PETITIONS** **Agenda Item Only**
- To receive any questions or petitions.
- Notes:**
1. The deadline for Member questions is 12.00 noon four working days before the meeting (*4 November 2011*).
 2. The deadline for public questions is seven days before the meeting (*3 November 2011*).
 3. The deadline for petitions was 14 days before the meeting. No petitions have been received.
- 5 RESPONSE FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE** **Green**
- Response of Cabinet Member to Freight Recommendations.
- 6 FORWARD WORK PROGRAMME AND RECOMMENDATIONS TRACKING** **White**
- The Committee is asked to monitor progress on the implementation of recommendations from previous meetings (Item 6a) and to review its Forward Work Programme (Item 6b).
- The dates of meetings listed on the Forward Work Programme are subject to change.
- 7 ENGINEERING DESIGNS FOR HIGHWAYS SCHEMES** **Green**
- Purpose of report:** Policy Development and Review

To provide an overview of how Surrey Highways currently delivers new road designs, existing performance constraints and a recommended Improvement Action Plan.

8 UPDATE REPORT OF THE ON-STREET PARKING TASK GROUP White

Purpose of report: Policy Development and Review

To consider the recommendations of the reconvened On Street Parking Charges Task Group concerning the decision making process for introducing on street parking charges and its implementation.

9 DATE OF NEXT MEETING Agenda Item only

The next meeting of the Committee will be on 12 January 2012.

10 EXCLUSION OF THE PUBLIC Agenda Item only

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following item(s) on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 Schedule 12A of the Act.

PART 2
IN PRIVATE

11 ENGINEERING DESIGNS FOR HIGHWAYS SCHEMES Yellow

Purpose of report: Policy Development and Review

Part 2 annexe to agenda item 7

Confidential: Not for publication under paragraph 4

Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

12 PUBLICITY FOR PART 2 ITEMS Agenda Item Only

To consider whether the item considered under Part 2 of the agenda should be made available to the press and public.

The Chairman will adjourn the meeting for lunch at 12.45pm, unless the Committee's business can be completed by 1.15pm.

PLEASE NOTE: Following the meeting, a private business-planning workshop will be taking place for members of the Committee.

David McNulty
Chief Executive

MOBILE TECHNOLOGY – ACCEPTABLE USE

Use of mobile technology (mobiles, BlackBerries, etc.) in meetings can:

- Interfere with the PA and Induction Loop systems
- Distract other people
- Interrupt presentations and debates
- Mean that you miss a key part of the discussion

Please switch off your mobile phone/BlackBerry for the duration of the meeting. If you wish to keep your mobile or BlackBerry switched on during the meeting for genuine personal reasons, ensure that you receive permission from the Chairman prior to the start of the meeting and set the device to silent mode.

Thank you for your co-operation